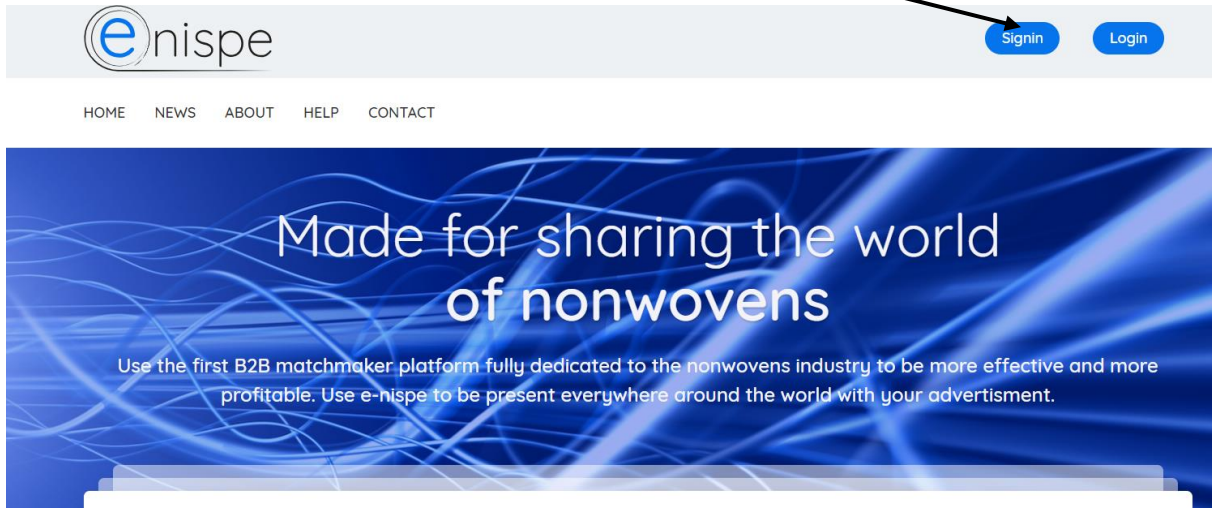
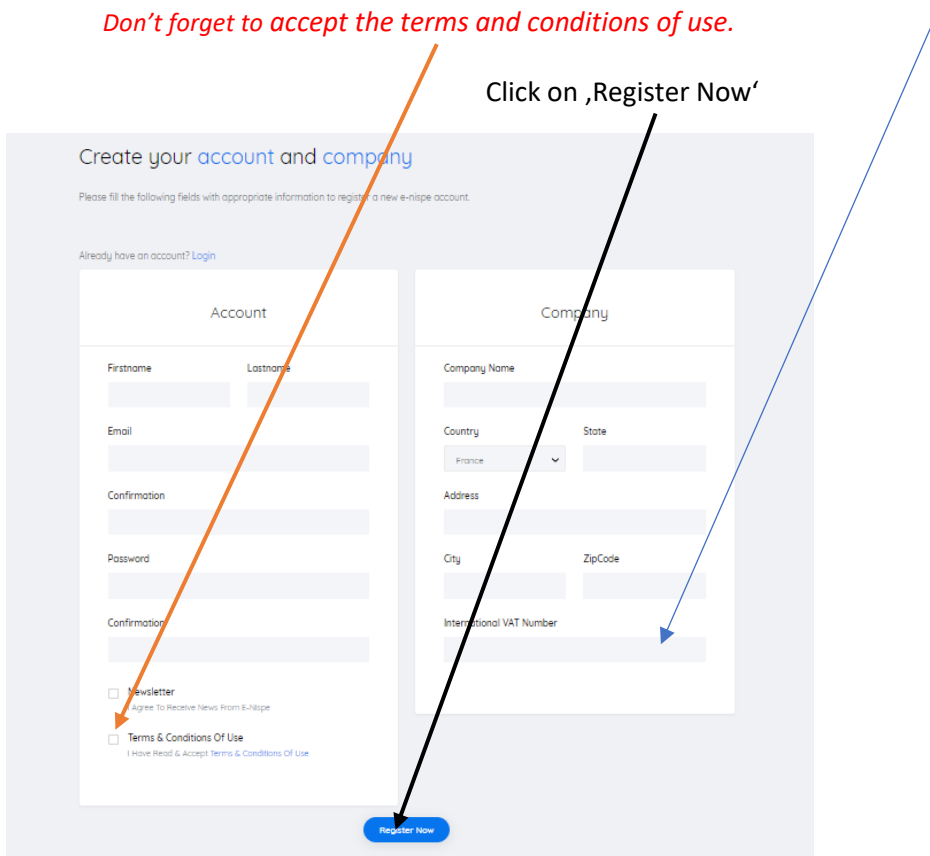


1) SIGN IN ON THE HOMEPAGE

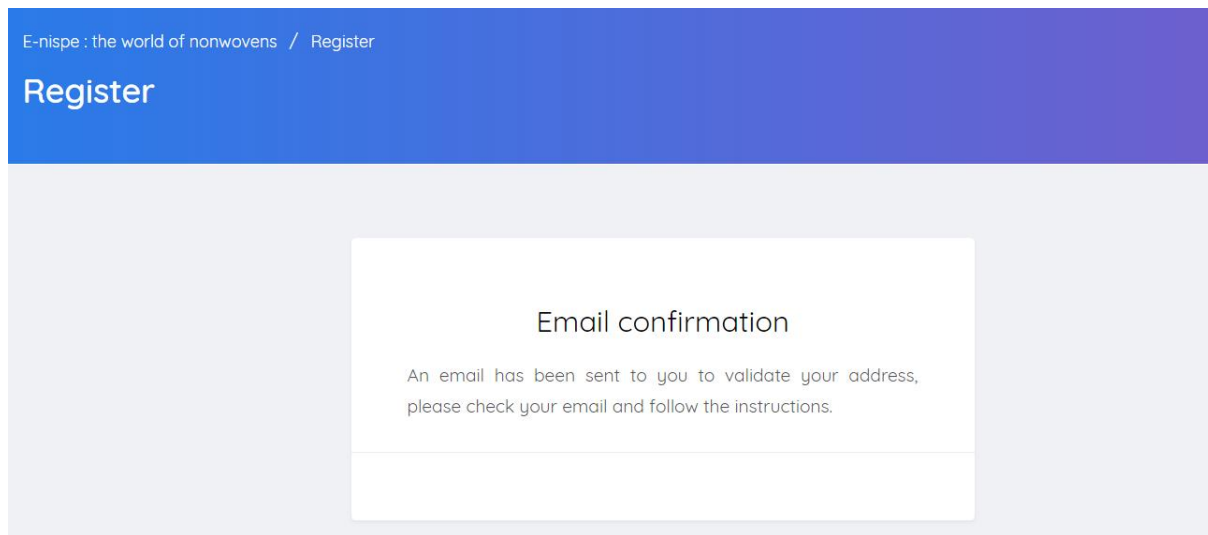


2) FILL IN ALL THE FIELDS (the VAT number is needed for the EU members, for the creation of your invoice )

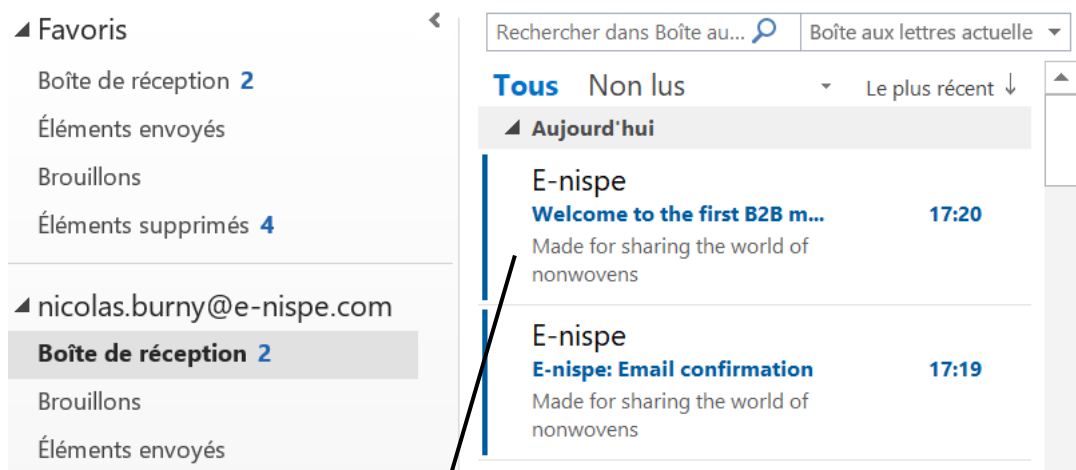
*Don't forget to accept the terms and conditions of use.*



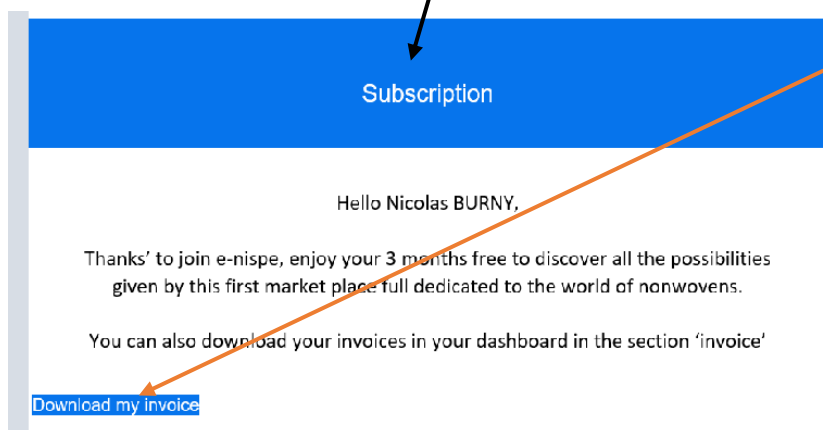
You will receive following message on E-nispe.



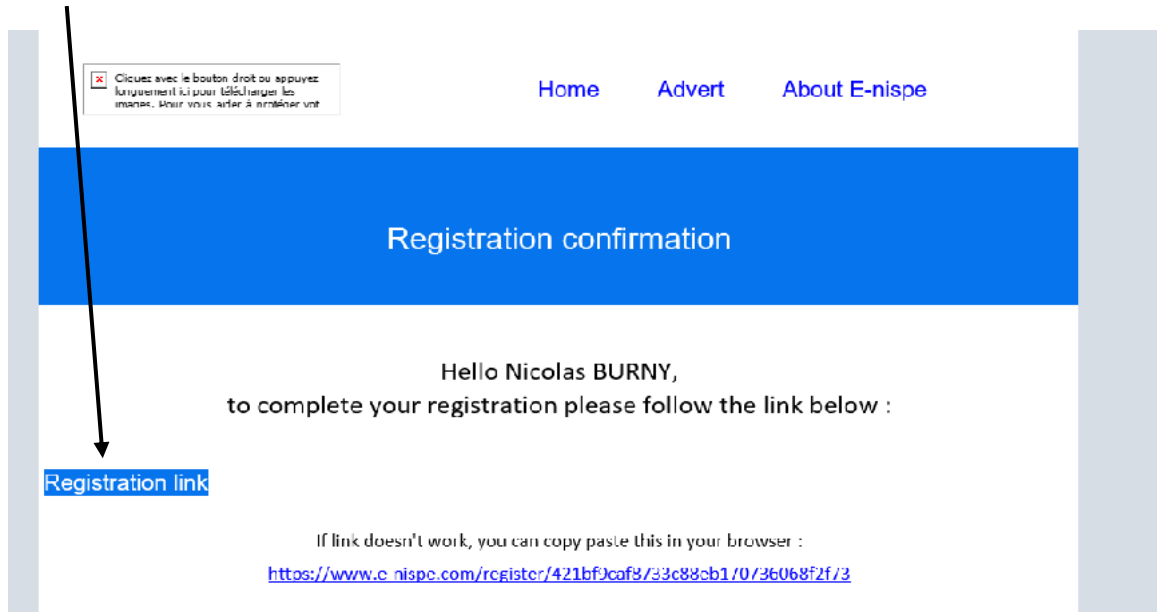
On your mail address, you will receive 2 mails from E-nispe :



- The first email to confirm that you have suscribe to E-nispe with a link to download your invoice.



- The second email to confirm your subscription. **PLEASE CLICK ON FOLLOWING LINK TO CONFIRM YOUR SUBSCRIPTION**

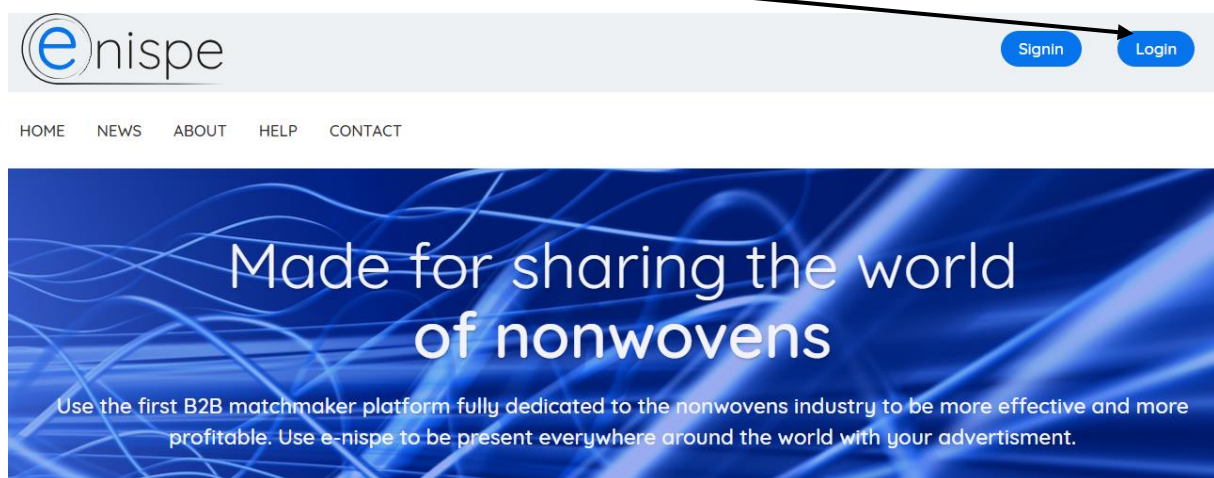


**NB : if you don't receive this 2 emails please check in your spams. You have to confirm your subscription by clicking on Registration link. If you don't do it, your subscription will not be validated.**

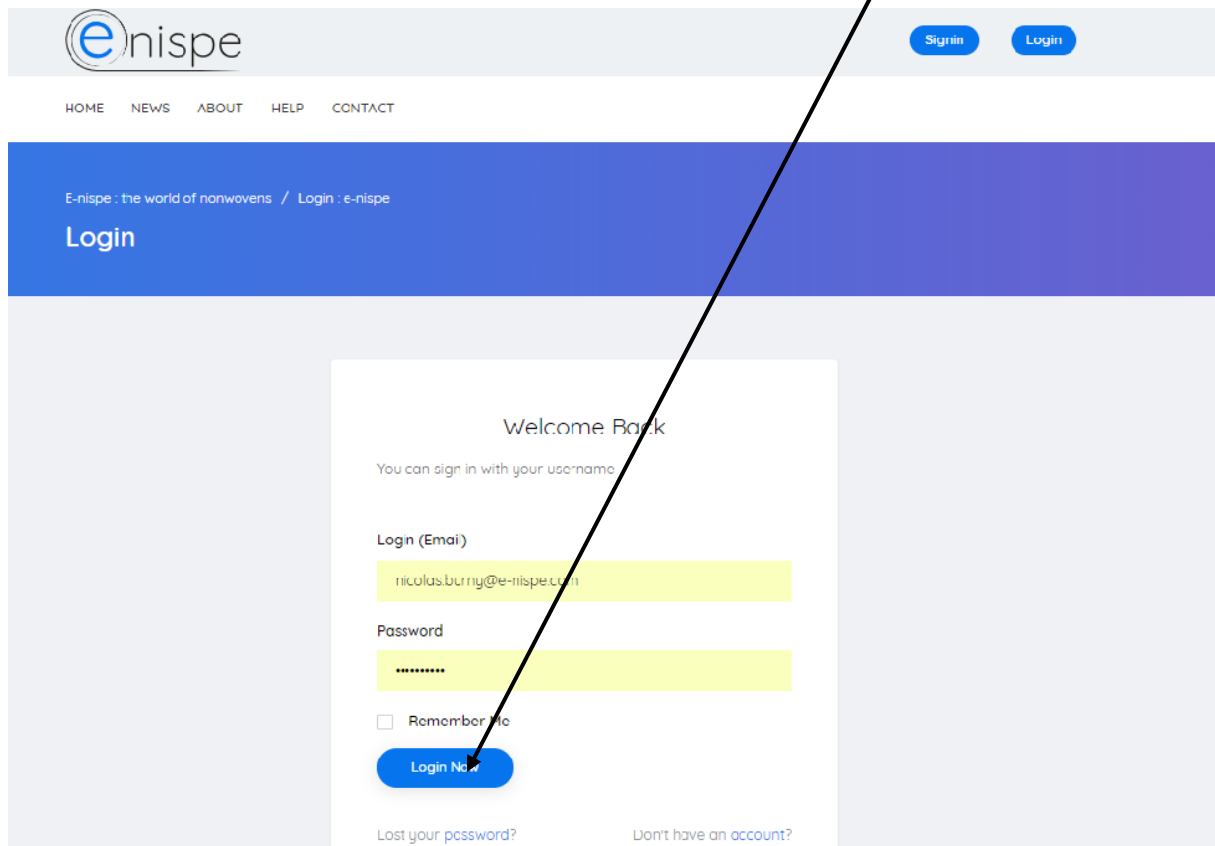
YOU ARE NOW CONNECTED TO E-NISPE – CONGRATULATIONS !

A UNLIMITED NUMBER OF USERS CAN BE CONNECTED ON E-NISPE TOGETHER IN THE SAME COMPANY FOR THE SAME SUBSCRIPTION – Follow the coming steps to add other users.

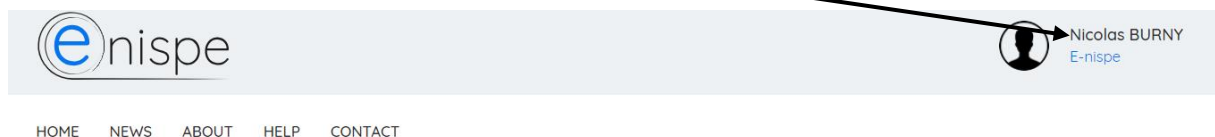
1) LOGIN ON THE HOMEPAGE



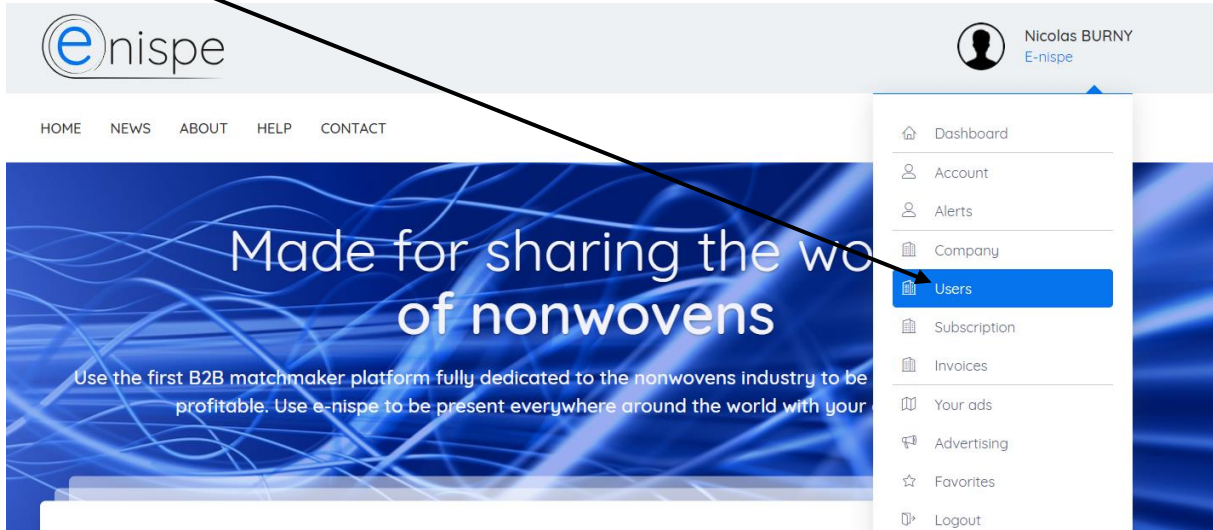
2) **FILL IN YOUR MAIL ADDRESS AND YOUR PASSWORD – click on ‘LOGIN NOW’**



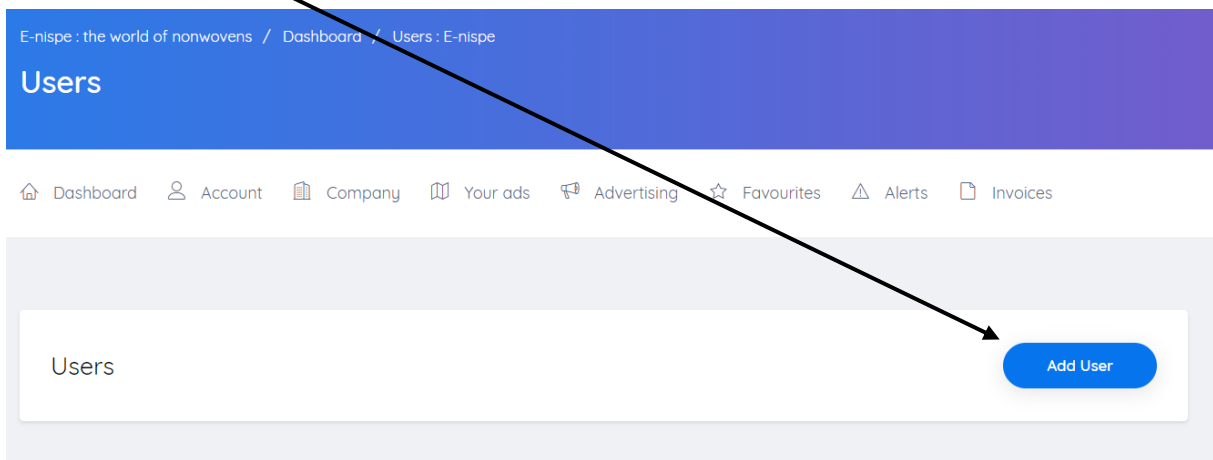
YOU ARE NOW CONNECTED TO E-NISPE AS YOU CAN SEE IN THE UPPER RIGHT CORNER OF THE HOMEPAGE



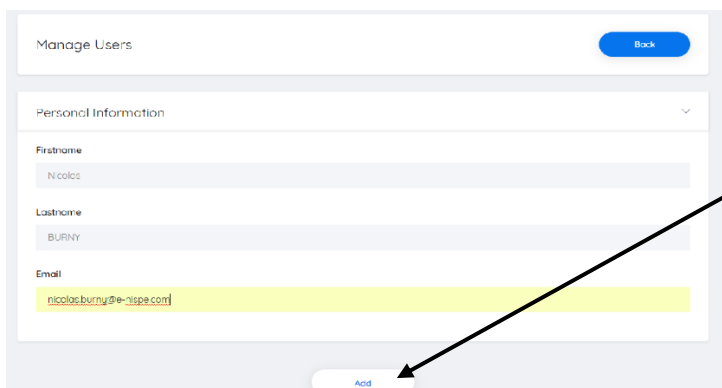
You can now open your dashboard (upper right corner). To add a new user from your company go on 'Users'



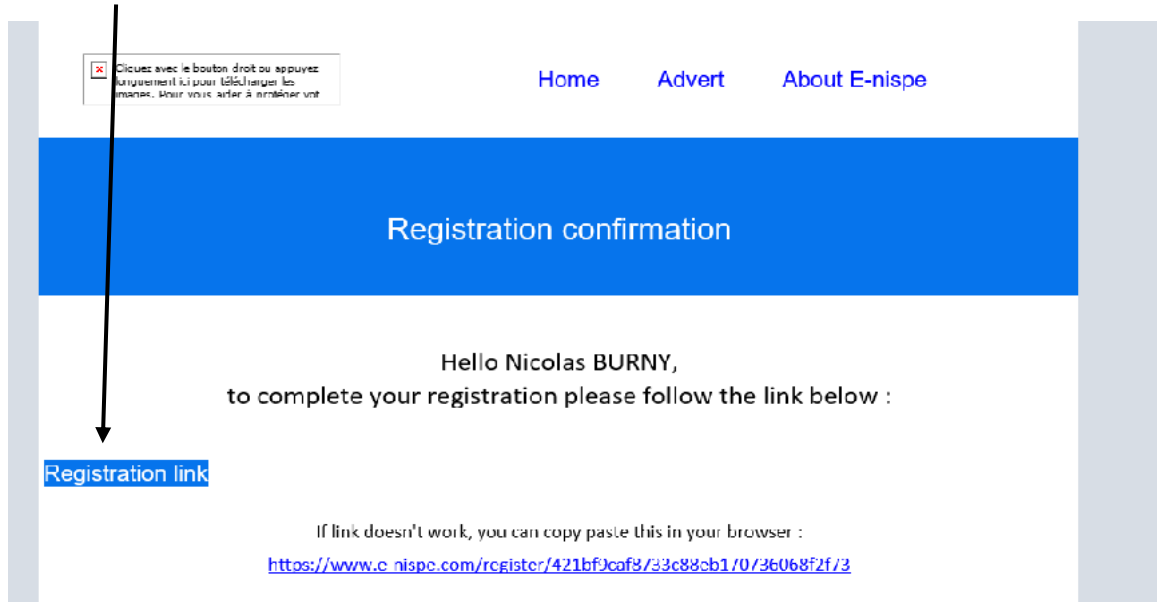
Click on Add User



Fill in all the fields – Firstname and Lastname of the added user, and his mail address. Click on Add



The added person will receive a confirmation mail from E-nispe that they must confirm by clicking on Registration link.



CONGRATULATIONS, THE NEW ADDED PERSON IS NOW CONNECTED TO E-NISPE TOO AND CAN START WITH ADDING PRODUCTS OR ADVERTISING !